

KEADBY WITH ALTHORPE PARISH COUNCIL

These are the Minutes of the Meeting of Keadby With Althorpe Parish Council, held in the William Stephenson Memorial Hall, Althorpe on Wednesday 15 May 2019

Present: Cllrs: K Fenney (Vice Chairman), M Buckley, A Carroll, E Davis, G Haynes, P Johnson, B Pearson, K Russell, L Smith, A Wills and Ward Councillor J Briggs

Start Time: 7.15pm

1.0 Election of Chairman & Vice Chairman

1.1 Election of Chairman

Cllr Buckley Proposed Cllr Johnson for Chairman; Seconded by Cllr Haynes
Cllr Fenney Proposed Cllr Hornsby for Chairman; Seconded by Cllr Carroll

A vote by show of hands resulted in five Councillors for each candidate. A decision by the toss of a coin determined that Cllr Hornsby was elected as Chairman.

1.2 Election of Vice Chairman

Cllr Buckley Proposed Cllr Johnson for Vice Chairman; Seconded by Cllr Haynes
Cllr Davis Proposed Cllr Fenney for Chairman; Seconded by Cllr Russell

A vote by show of hands had seven Councillors Cllr Fenney and three Cllrs for Cllr Johnson. Cllr Fenney was elected as Vice Chairman.

2.0 Apologies

Cllrs Hornsby, Bond and Broadbent

3.0 Public Participation Session with Respect to Items on the Agenda

No members of the public were in attendance.

4.0 Matters Arising from Draft Minutes

Cllr Davis requested a minor correction to Item 7.11 of the Minutes of the last Council Meeting held on 17th April 2019 in that it was Cllr Broadbent who had noted the issue with the new tarmac

5.0 Declaration of Interest

Cllr Fenney declared an interest in Item 8.2 as he knows the applicants.

6.0 Clerk's Updates

Althorpe Play Area: It was agreed that, as the contractor was concerned that the paint may be damaged if the jet wash was used on the playground equipment, Councillors would clean the playground equipment themselves and a quotation would only be requested to jet wash the surfaces and seats.

Highways Issues: The Clerk was requested to arrange a date with Highways for a meeting to discuss all issues raised.

Cllr Pearson requested that the Clerk investigate the possibility that the volunteer grass cutter be allowed to cut the semi-circle of grass at the entrance to Althorpe, as whoever is cutting it now is not doing a very good job.

7.0	Highways
7.1	<u>Chesswick Crescent, Keadby: Path</u> Ward Councillor Briggs said that Highways had been out and looked at the area but could not see any problems. He recommended the matter be raised with Highways during the proposed site meeting.
7.2	Cllr Wills reported that there was flooding at North End, Keadby on the side of the road where there were no drains. The Clerk is to investigate.
7.3	Cllr Carroll asked if it were possible for vehicles to be limited to Access-Only through Althorpe. Cllr Briggs will investigate.
7.4	Cllr Smith asked if there could be a '20 is Plenty' sign for Althorpe. The Clerk will raise the question at the Highways meeting
7.5	At the junction of the A18 and Main Street, Althorpe the white lines have been remarked on the A18 but there are no lines on the entrance to Main Street to show when to turn/where the curb is. This item will be raised at the meeting with Highways
7.6	The problem of crossing the A18 safely, from the lay-by to the railway station, was discussed and this item will be raised at the meeting with Highways.
7.7	Tree growth obscuring the streetlight at Hop Close Villas was discussed. The Clerk will report the problem to NLC.
7.8	Trent View, Keadby is one of the last paved footpaths in the village; Councillors asked when these pavers will be replaced with tarmac? The Clerk will raise this matter at the Highways site meeting.
7.9	The closure of the Keadby Surgery's car park has resulted in people parking on the paths and verges, which is damaging the slabs and tearing up the grass. This item will be raised at the meeting with Highways.
7.10	On the resurfacing schedule, Main Street, Althorpe has 'Scheme' rather than a target date for the works. The Clerk seek clarification at the meeting with Highways.
8.0	Planning
8.1	Application No: PA/2019/651 Proposal: Planning Permission to erect 2m palisade fencing including double gates Site Location: Land off South Bank, Keadby, DN17 3BU Applicant: Miss Erika Phoenix, Environment Agency The Parish Council Supports the application
8.2	Application No: PA/2019/789 Proposal: Outline Planning Permission to erect dormer bungalow with access not reserved for subsequent approval Site Location: Land adjacent to The Engine House, Crowle Bank Road, Althorpe DN17 3HZ Applicant: Mr & Mrs Duncan Sharp The Parish Council has no objections to the proposal
9.0	Emergency Plan The Clerk and the Vice Chairman met to review the Emergency Plan which will be issued to Councillors prior to the next meeting. The Clerk explained that the Emergency Plan is a 'living document' which will be updated on a regular basis, as information contained within the Plan changes. Cllr Fenney suggested that the Clerk contact the power station to see if they would agree to be a 'Community Resource' and offer help in an emergency.

10.0	Quotations
10.1	<p><u>Ropery: Installation of Picnic Tables</u> The quotation of £1200 for the installation of bases for four picnic tables for the Ropery was discussed. The Clerk explained that £3000 had been budgeted for the picnic tables, including installation and the quotation was inside that figure.</p> <p>Cllr Buckley proposed that the quotation be accepted; Seconded by Cllr Davis; All in Favour</p> <p>It was resolved that the figure of £1200 for the installation of the four picnic tables be accepted.</p>
10.2	<p><u>NLC Quotation for Emptying Bins</u> The Clerk explained that NLC only emptied those waste bins along the highway free of charge and that a quotation of £12 per bin, per week, had been received from North Lincolnshire Council,</p> <p>Cllr Buckley Proposed that the quotation be accepted for the bins on Millennium Green and the Skate Park; Seconded by Cllr Davis All in Favour</p> <p>It was resolved that the quotation be accepted for the bins on Millennium Green and Skate Park</p>
11.0	<p>Narrow Road Next to Keadby Pumping Station Complaints from residents about the traffic lights next to the Keadby pumping station were discussed. The works are due to be completed in February 2020 and the lorries are very close to a narrow pavement which is a concern, particularly to wheel chair users and people with pushchairs. The Clerk will contact the site manager.</p>
12.0	<p>ERNLLCA Councillors The requirement to elect two Councillors to represent the Parish Council at ERNLLCA's district committee meetings was discussed. The Clerk is to find out how often and where the meetings are held.</p>
13.0	<p>Deputy SSE Representative Cllr Buckley volunteered as Deputy SSE representative. The Clerk will pass on his contact details to Abi Burridge at NLC.</p>
14.0	<p>Dog Mess on Pacey's Lane The complaint from a resident about dog mess not being removed from Pacey's Lane was discussed. The Clerk will raise the issue at the meeting with NLC Highways to see if signs and a dog waste bin can be provided.</p>
15.0	<p>Ropery Grass Cutting The damage to the path boards and stakes was discussed and the Clerk was asked to request the contractor attend site for a meeting.</p>
16.0	<p>Finances and Payments</p>
16.1	The Parish Council approved the Governance Statement of the Annual Return
16.2	The Parish Council approved the Accounting Statement of the Annual Return
16.3	The Clerk presented the outcome of the Internal Audit which confirmed that Bank Accounts, Vouching, Salaries and Risk Assessment were all well-maintained and accurate.
16.4	Change of Account Signatories was deferred to the June Meeting.
16.5	Cllr Buckley Proposed that the list of payments, detailed below, be Approved; Seconded by Cllr Russell. All in Favour. It was resolved that the list of payments be Approved.

17.0	<p>Date of Next Meeting Wednesday 19th June 2019 at 7:15pm</p> <p>The meeting closed at 20.45</p>
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Cheque	Recipient	Reason	Nett	VAT	Gross
402044	R Haynes	May Salary			Confidential
402045	HMRC	Tax			Confidential
402046	G Potter	Handyman's payment for April	350.00		350.00
402047	B Keighery	Grass Cutting No. 3 of 2019 SLA	383.11	76.62	459.73
402048	No Butts Bin co Limited	18 Concrete Fixing Kits	54.00	10.80	64.80
402049	P Hornsby	Councillor retirement gifts	49.05		49.05
402050	G Potter	Installation of benches on Pacey's Lane	280.00		280.00
402051	R Haynes	Postage for Internal Audit	6.50		6.50
402052	Campaign to Protect Rural England	Best Kept Village Entry	25.00		25.00
402053	B Keighery	Grass Cutting No. 4 of 2019 SLA	341.11	68.22	409.33