

KEADBY WITH ALTHORPE PARISH COUNCIL

SAFEGUARDING POLICY

1.0 Introduction

- 1.1 In the interests of child protection and the welfare and protection of vulnerable adults, this Council is committed to ensuring that children and vulnerable adults are protected and kept safe from harm whilst they are engaged in any activity associated with this Council.
- 1.2 The Parish Council does not directly provide care of supervision services to children and vulnerable adults, it expects all children and vulnerable adults using its facilities to do so with the consent and the necessary supervision of a parent, carer or other responsible adult.

2.0 Objectives

- 2.1 The objectives of this policy are:
- a) To ensure that where possible all facilities and activities offered by the Parish Council are designed and maintained to limit risk to children and vulnerable adults.
 - b) To promote the general welfare, health and development of children by being aware of child protection issues and to be able to respond where appropriate as a local government organisation.
 - c) To develop procedures in recording and responding to accidents and complaints and to alleged or suspected incidents of abuse and neglect.

3.0 Aim

- 3.1 The aim of this policy document is to guide members of this Parish Council should any child protection issue or any issues with vulnerable adults arise during their work.

4.0 Responsibilities & Procedures

- 4.1 The Parish Council will
- a) Ensure that before any Parish Council organised event with children or vulnerable persons, participants are briefed appropriately;
 - b) Ensure that members are aware of the risks they may face in certain circumstances whilst carrying out their duties;
 - c) Ensuring that whilst Council members are unlikely to be involved with children and vulnerable adults during the performance of their duties, they are mindful of the risks they face;
- 4.2 All Councillors are to be provided with a copy of the Safeguarding Policy and will be required to acknowledge in writing that they will abide by it;

- 4.3 Councillors will adhere to the 'List of Recommended Behaviour' namely:
- A minimum of two adults present when supervising children.
 - Not to play physical contact games.
 - Adults to wear appropriate clothing at all times.
 - Ensure that accidents are recorded in an accident book.
 - Never do anything of a personal nature for a young person.
- 4.4 Relevant Child Protection training for Parish Council members and staff will be encouraged.
- 4.5 No Parish Council member or any employee of the Parish Council will have unsupervised access to children unless appropriately vetted.
- 4.6 In the event of Working with children or vulnerable adults, the Parish Council shall:
- a) Keep records in an incident book of any allegations a young person may make to any committee member or volunteer. The incident book to be available for inspection as each Parish Council meeting;
 - b) Report to the appropriate authorities any allegation that made about improper conduct towards children or vulnerable adults attending any Parish Council meeting or event;
 - c) Ensure that play facilities offered by the Parish Council have been inspected on a regular basis
 - d) Share information about child protection and good practice with partner organisations, councillors, employees, volunteers, parents and carers.
 - e) Where a contractor, working directly for the Parish Council, being deemed to be working in any area where children or vulnerable adults may be at risk, that contractor will be asked to provide their Safeguarding Policy.
- 4.7 Any organisation which may make contact with children or vulnerable adults shall be required to show proof of its own appropriate Safeguarding Policy before being allowed to participate in the use of any council owned facilities.

5.0 Declaration

- 5.1 This Parish Council is fully committed to safeguarding the well-being of children and vulnerable adults attending any of its meetings, events or activities, by protecting them from physical, sexual, emotional harm and neglect.
- 5.2 All members of this Parish Council shall read the Safeguarding Policy. Having read the Policy they shall be proactive in providing a safe environment for children and vulnerable people who are involved in Parish Council meetings, events or activities.
- 5.3 This Policy will be reviewed annually at the Annual Council meeting in May each year.

Date: 25TH May 2015